



Coaches' Corner

If you find yourself reading this document, it means that you must have an interest in becoming a BCS coach for one of our athletic teams. Because we believe one of the most influential people in a middle school athlete's life is often his or her coach, we are extremely thorough in our selection process. Our desire is to have a "program building coach" leading each of our sports programs. A program building coach is a self-starter, self-motivating, self-disciplined, is highly motivated and has a passion for and excellent knowledge of his or her particular sport. Coaches will be selected by the Athletic Director with approval of the administration. The following are guidelines for Bible Center Athletics coaches.

Guidelines for Coaches

1. Must have a relationship with Jesus Christ, attend a Bible teaching church, and maintain a consistent Christian testimony.
2. Conduct yourself in a professional and Christian manner at all times.
3. Set a Christ-like example to the team and those you come in contact with. Encourage the team to give 100% effort 100% of the time in a way that would bring glory to God.
4. Do not be ashamed of wanting to win and do not be ashamed to lose. Christians should lead the way in all areas of life. If we gave our best effort, that's all we can do. Giving less than our best is unacceptable.
5. Be modest in victory and gracious in defeat. Encourage players to do the same.
6. Display sportsmanship in all situations. Sportsmanship should not be taught, but modeled by the coach. Good sportsmanship by the players must be insisted upon at all times.
7. Coaches must be knowledgeable in their chosen sport and able to impart this knowledge to their athletes.

8. Be relational: You must work to develop relationships with the players, other coaches, parents and families, and build our fan base.
9. Take a sincere interest in the spiritual, academic, and social growth of the athletes.
10. NEVER use profanity, obscene language, or improper actions- in public or in private with your team.
11. Teach athletes that winning is not everything. Instead show/teach proper skills and attitudes and see that they have acquired the proper mental and physical conditioning. Winning comes easier if this teaching and conditioning takes place.
12. Run an organized and disciplined program.
13. Parents should be encouraged to feel free to ask questions and to become involved. Try to return all parents' calls as soon as possible.
14. Motivate. Motivation is an important function of all coaches. Our goal is to develop athletes who are diligent in preparing, relentless in effort, disciplined in execution, self-controlled in action, respectful to all, and humble in spirit, without regard to opponent or score.
15. Develop/maintain a friendly but professional relationship with your team at all times. You are an adult and in a leadership position.
16. Be consistent in dealing with your athletes. All players must be treated in the same positive manner. Rules need to be enforced uniformly among team members.
17. Be willing to organize and lead athletes in off-season conditioning and skill development.

Coaching Duties

1. Coaches will attend all practices and games. If unable to attend, the Athletic Director must be informed in advance (24-48 hours) and a suitable substitute provided. Begin and end practice sessions on time, to respect parents' time and students' time.
2. Coaches are to dress in appropriate attire for practices and games.
3. Coaches are to handle all discipline themselves when possible. The Athletic Director should be notified if parents are contacted by the coach due to a disciplinary situation, and if a coach is considering suspending a player from a team.
4. Coaches are to report injuries - document it on a report, let the Athletic Director know if the injury may need medical attention, and notify the player's parents of the injury.
5. Coaches are to report any sportsmanship penalty occurred in any game (technical fouls, cardings, ejections, etc.)
6. Coaches are to enforce all general BCS Athletic Department rules and guidelines and may supplement these with specific rules for their individual team.
7. Coaches are responsible for the distribution, collection of, and proper storage of all uniforms. A list of all uniforms must be developed and filed with the Athletic Director.
8. The Athletic Director will arrange travel to away games. Coaches are to supervise players on away trips and make sure that all vehicles are cared for and cleaned upon return.
9. All vehicle keys must be returned to the Athletic Director immediately upon return.
10. In the occasion when gas is purchased during an away trip, a receipt should be turned in for reimbursement.
11. Coaches may not make purchases without prior approval from the Athletic Department.
12. Coaches must be willing to submit to background checks and a check of your driving record.
13. Coaches are responsible for athletes in the locker room before and after practices and games.
14. Coaches are responsible for setting up communication platform with parents (team snap or groupme).
15. Coaches must communicate with parents and athletes of any last minute changes regarding cancellations/ rescheduling of practices & games, etc.
16. Coaches must communicate with parents and athletes of what uniform is to be worn for each game.
17. Coaches must communicate with parents and athletes of what players need to bring to practice or game.

18. Coaches should provide information about, but may not make attendance mandatory at, summer camps, open gyms, or any other off-season activity.
19. Coaches need to be available to and communicate with the Athletic Director on issues such as roster changes, disciplinary actions, records, outstanding efforts/achievements, etc.
20. Coaches must be responsible for the equipment used in their sport - this includes the use of and upkeep of the equipment used.
21. Coaches will abstain from the consumption and use of tobacco and alcoholic items during athletic contest, around BCS student-athletes, and on BCS grounds.
22. Coaches must communicate with families regarding team snacks/drinks if they choose to do that.
23. Coaches are responsible for getting a volunteer to keep the team book, scoreboard, etc.
24. Coaches are responsible for communicating to parents regarding eating out plans and cost. Coaches are NOT responsible for paying for athletes.
25. Head coaches will receive \$750 at the end of the season & Assistant coaches will receive \$500 at the end of the season. Head coaches cannot receive the Asst. Coach fee if they choose not to have an assistant coach.

Bible Center School Coaching Guidelines and Duties

I have read and understand the coaching guidelines and duties. I recognize that being a coach is a gift and a privilege. I also understand that while there may be a nominal token of appreciation, including a small cash honorarium, my role is essentially that of a volunteer.

I will uphold, adhere to, and follow these guidelines and duties to be a coach at Bible Center School.

Coach's Name: _____

Assignment: _____

Duration - Start Date: _____ End Date: _____

Coach Signature

Date

Athletic Director

Date

Principal

Date